

Franklin Grand Isle Bookmobile Board of Directors Meeting

November 16, 2020 6:30 pm via phone conference

Present: Tim Smith, Chair; Deb Grennon, Vice Chair; Eric Peterson, Secretary / Treasurer; Bethany Remmers; Tami Dodge; Meg Marshall; Heather Moore; Hadley Priebe, Director, Lauren Walsh, Americorp Volunteer

Not Present:

- Positive Thoughts
 - Went around and each board member shared something positive
- Motion to Approve minutes of last two meetings meeting
 - **Motion to approve October 19, 2020 minutes made by Deb**
 - **Second by Bethany**
 - **All yeah**
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- **Motion to Approve minutes from November 3, 2020 meeting**
 - **Moved Bethany**
 - **Second Bethany**
 - **Corrected date in header**
 - **All yeah**
- **Motion to approve minutes from September 21, 2020 by Deb**
 - **Corrected date in header**
 - **Tami seconded**
 - **All yeah**
- Updates from the Chair
 - Closed out old Directors Bank card
 - Got one issued for Hadley
 - Picked up Van from Charlebois
 - Will need tires at some point
 - Tim priced six tires at Woods \$211 for two front \$223 for the four on back, each
 - **Motion to spend roughly \$1,400 for new tires by Bethany**
 - **Second by Meg**

- **Hadley is drafting a letter to Bokan Ford to sponsor our tires in trade for ad space on the Bookmobile**
- **All yeas**
- Updates from Treasurer/Secretary
 - PayData is up an running now
 - Settled back taxes
 - \$750 town funds from Swanton
- Old Business
 - Bookmobile repairs and wrap
 - It's parked at VT Precision tools
 - She is calling Jon about getting the wrap scheduled
 - There is an alarm that needs to be fixed
- Book drop offs
 - Almost done
 - Hadely and Lauren should get these all done by tuesday of next week
 - Ordered 46 new books
 - Will get it figured out for next week
- Little Free Libraries Grant
 - Sent invoice to Eric
 - Sent to finance to be paid out
- Childcare Providers
 - Hoping to stop doing drop offs for child care providers by Christmas
 - Tami, might want to ask providers if they still have books belonging to the Bookmobile
 - Talked about trauma related books
 - Best way for confidentiality reasons is to send form to participants and let them request the books, so they are opting in
- Catalog Update
 - Lauren been working on
 - Several have not returned calls
 - Library world does not allow you to place holds, which is a vital service
 - Coa and verso replied
 - Coa \$3,000 for first year pricing assuming we have it in a mark 13 system
 - Verso can build from scratch or migrating \$170.83 per month
 - Very responsive
 - Do not need internet to use, except for placing holds
 - Upcoming VOCAL meeting will demo these

- Volunteer Update
 - Lauren working on volunteer database
 - Volunteer application now on website
 - Created 9 page volunteer handbook
 - Fundraising volunteer
 - Organizer
 - Social media and marketing
 - Book deliveries volunteer

- End of the Year Fundraising
 - Appeal/Giving Tuesday
 - Got delayed
 - Was approved, but didn't realize they could start printing
 - Rewritten with Loona's name removed
 - Will be going out this week
 - Giving Tuesday coming up soon (December 1st)
 - Doing a book drive as a part of this
 - Board members please share social media posts
 - Instagram and Facebook
 - Doing book drops at a few book stores
 - Been fixing up website and testing links
 - Story time now hosted on website
 - Using blog feature more
 - Received 12 boxes of books from a recently closed middle school
 - Important to track data on books donated and reentered into the community
 - Town Budgets
 - Eric has list of towns and what you need
 - Will share with Hadley
 - Not worth doing petitions just send letters

- Upcoming Events (Hadley, 5 minutes)
 - Festival Of Trees
 - Signed up
 - We will have a tree
 - Got one from habitat for humanity sale
 - pre lit have books to decorate it with
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 - Discussed setting up at the tractor parade
 - Was canceled due to spike in COVID cases
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 - Enosburg still doing their parade
 - Is this worth exploring

- New Business
 - Thank you to Hadely and Lauren for jumping in and moving things forward

- **Motion to Adjourn by Bethany**
- **Seconded by heather**
- **All yeahs**
- **Adjourned at 8:05 pm**